

# ARMY INSTITUTE OF EDUCATION

(NAAC Accredited & ISO 9001:2015 Certified Institute)  
(Affiliated to Guru Gobind Singh Indraprastha University, New Delhi)  
Plot-M1, Pocket-P5, Sec-CHI, Greater NOIDA

20504/Circular/AIE/2020/02

23 March 2020

## CIRCULAR

### PREVENTIVE MEASURES TO ACHIEVE SOCIAL DISTANCING- TEACHING STAFF TO WORK FROM HOME

In view of rapid spread of COVID-19 in the country and suspension of classes till 31 March 2020 by orders of the Government and subsequently by the Guru Gobind Singh University, New Delhi, the Secretary, MHRD vide letter No Secy (HE)/MHRD/2020 dt 21 Mar 2020 has notified all concerned regulatory bodies (NCTE and UGC in case of this Institute) to direct teaching faculty to work from home till 31 Mar 2020 and utilize this time period in academic activities.

The teaching faculty AIE must undertake **ALL** activities listed below and adhere to the deadlines:

Ser No	Activity	Date of Submission	Remark
1.	Development of 02 online content/teaching material/handout/worksheet <u>in each course</u> being taught in this semester.	26 Mar 2020	Please share it with the concerned Batch via e-mail/Google Classroom. Inform through official mail reg sharing the same.
2.	Contribute instructional material on topic assigned for pedagogy lecture series.	28 Mar 2020	Mail at aiedelhi@gmail.com
3.	Write one article for VIVAKSHA 2019-20 and /or EDUSPECTRA 2020	30 Mar 2020	Mail at aiedelhi@gmail.com
4.	Preparation of Unit Wise Question Bank based on University Examination pattern for Courses taught in this semester.	31 Mar 2020	Mail at aiedelhi@gmail.com
5.	Author a research paper/research article for a referred/indexed Journal	01 Apr 2020	Publish the paper in Apr –May 2020



(Dr Tania Gupta)  
Principal